

WANSTEAD & SNARES BROOK CRICKET CLUB

Minutes of the Management Committee Meeting held on Tuesday 16th July 2013 @ 8:00pm

Present: M. Pluck (Chair), C. Hurd, N. Hutchings, T. Hebden, Arfan Akram, S. Andrews, Ms K. Byrne, P. Staniford.

1.0 Apologies for absence

J. Palmer, L. Enoch.

2.0 Minutes of previous meeting

2.1 The minutes of the previous Management Committee Meeting (5th February 2013) and the AGM (1st March 2013) were agreed as a true and accurate record of proceedings. Some minor amendments to both were identified and would be made prior to final publication.

Action Nigel Hutchings to amend the minutes as necessary and send a copy of these to Sanjay Batra for publication on the website.

3.0 Actions from the previous meeting

3.1 *Get name of the contact person at Hare Wines so that Len Enoch can contact them about taking out an advertising board at Overton Drive – carry forward.*

Action Joe Palmer to get name of the contact person at Hare Wines so that Len Enoch can contact them about taking out an advertising board at Overton Drive

3.2 *Organise monthly meetings of the Social Committee (carried forward) – carry forward.*

Action Joe Palmer to organise monthly meetings of the Social Committee (carried forward)

3.3 *Put together a formal communication stressing the importance of adherence to the club's Conduct and Child Protection Policy – this would be circulated at the start of next season – completed.*

3.4 *Contact Henry Chambers to invite him to chair the Cricket Development Report Committee – carry forward.*

Action Len Enoch to contact Henry Chambers to invite him to chair the Cricket Development Report Committee.

3.5 *Draft the AGM announcement to be sent out to club members – completed.*

- 3.6 *Purchase the John Sankey plaque prior to the start of the season (carried forward) – it was agreed that this should be done when buying the trophies for the end of season presentation.*

Action **Len Enoch** to purchase the John Sankey plaque when he buys the trophies for the end of season presentation (*carried forward*)

- 3.7 *Send out an email to club members before the start of the season. This will communicate the updates to the Conduct and Child Protection Policy and highlight the key areas that members need to pay special attention to – completed.*

- 3.8 *Update the Conduct and Child Protection Policy to reinforce the policy with regard to taking photographs in changing rooms and the appropriate use of social networking sites and services (carried forward) – completed*

- 3.9 *Contact Nigel Baldwin to see if we have enough refurbishment work to justify spending £100 on materials at Jewson – completed. It was decided that we had insufficient work to justify this expense.*

- 3.10 *Contact Stuart Canvas regarding the new sightscreen(s) at Overton Drive – Simon Bottomley and Joe Palmer had done a terrific job of repairing the base of the top sightscreen, thereby averting the need to purchase a new one.*

Action **Joe Palmer/ Simon Bottomley/Manny Velani** to fully rebuild the top Overton Drive sightscreen in the close season.

- 3.11 *Follow up with Fayyaz on club clothing arrangements – Martin Pluck and Trevor Hebden had discussed the clothing situation with Fayyaz. There were concerns that Fayyaz had purchased a large amount of clothing but a significant number of junior members were not wearing club kit this year. We needed to encourage club members to purchase and wear the official club kit but this would only be possible if Fayyaz, or a nominated alternative, was available at published times to sell the kit. It would be necessary to advertise the kit on the website and agree a time on Saturday mornings when members could come to Overton Drive to acquire the clothing.*

Action **Trevor Hebden** to ask Fayyaz to contact Sanjay Batra to discuss putting an announcement on the club website to publicise the kit and communicate the times when this could be purchased.

- 3.12 *Follow up with Ibrahim Dar on the kit sponsorship offer and also speak to Moni Das and Tahir Iqbal about a joint sponsorship approach – **carry forward**.*

- 3.13 *Provide Nigel Hutchings with up-to-date details of adult friendly and cup fixtures for fixtures booklet – completed.*

- 3.14 *Send out an event email to all club members encouraging them to attend this year's AGM – completed.*

- 3.15 *Speak to Lynn Rising to see if there is alternative person he can contact regarding club sponsorship – this had proved to be very difficult to achieve and was no longer considered to be a viable option.*
- 3.16 *Post copies of the AGM Agenda on the notice boards at Overton Drive and Nutter Lane – completed.*
- 3.17 *Send a draft copy of the AGM agenda (in both Word and PDF format) to Martin Pluck for review – completed.*
- 3.18 *Amend the Management Committee minutes as necessary and send a copy of these to Sanjay Batra for publication on the website – completed.*
- 3.19 *Liaise with Sanjay Batra to add details of the club Football Section sections to the website (carried forward). This should be done prior to the start of the football season – carry forward.*

Action Paul Staniford to liaise with Sanjay Batra to add details of the club Football Section sections to the website. This should be done prior to the start of the football season (*carried forward*)

- 3.20 *Put up the John Sankey plaque at Nutter Lane when it is available (carried forward) – carry forward (see 3.6 above).*

Action Paul Staniford to put up the John Sankey plaque at Nutter Lane when it is available (*carried forward*)

- 3.21 *Contact the printers to arrange for the printing of this year's fixtures booklet – completed.*
- 3.21 *Send out a club statement reinforcing the guideline that all on field communications must be in English to ensure that they are clearly understood by all participants - completed.*
- 3.23 *Erect heavy boards (possibly from obsolescent site screen) at back of nets (**carried forward**) – Trevor Hebden completed this work, which had greatly improved the usability of the nets.*
- 3.24 *Carry out the work on the netting by the Nutter Lane clubhouse. This will be done in April (carried forward) – completed. The landlords would contribute a 1/3 towards the cost of this work.*
- 3.25 *Meet with a specialist company to discuss the work required to repair the netting along Nutter Lane by the Nutter Lane clubhouse – completed.*

Action Martin Pluck to liaise with Nigel Baldwin to raise the height of the netting at Nutter Lane.

4.0 Fund Raising

4.1 Sponsorship

Advertising Boards – things had improved in this area. Barracudas have taken out a board and 2 other club members have declared their intention to sponsor an advertising board at Overton Drive. Greene King had also professed an interest in this but there had been no progress to date here.

Club sponsor – we had been approached by a company who were potentially interested in sponsoring the club for the 2014 season. Martin Pluck would follow up on this.

Action Martin Pluck to follow up with a potential club sponsor for the 2014 season.

Other advertising/sponsorship options – SponsorPACK had been a major disappointment and had delivered nothing to date. They were based in Leigh-on-Sea which meant that they did not have the necessary local knowledge of the Redbridge/Wanstead area to be able to identify and attract potential sponsors or advertisers.

Paul Staniford noted that he had been contacted recently by the FA who had developed links with a company that was helping to promote level 5/level 6 football throughout the country. He would pass on details of this to Chris Hurd

Action **Plan Staniford** to provide Chris Hurd with web link that has details of FA initiative for promoting level 5/level 6 football clubs.

Club events – recent social events included a reggae night, a quiz night and an Aussie BBQ. All 3 events had been well attended and helped to raise money for the club.

John Smith Cricket Festival – this was scheduled to take place at the end of July. More than 20 juniors had signed up for this and the event was expected to raise in the region of £1,000.

On behalf of the club, the Management Committee would like to thank all the volunteers involved for their help in running the event.

Action Arfan Akram to speak to Michael Holding to see if he would be available to come down to the club for a Q&A session later in the season.

Sky Open Day – in conjunction with the ECB, Sky were promoting club Open Days across the country. Participating clubs would get free Sky subscription for 1 month. We planned to coincide our Open Day with the visit of Brentwood CC for the key 1st XI game on Saturday 3rd August. We had received Sky promotional materials that we could use to advertise the event. The aim would be to promote the club and its facilities (including the hiring of the hall for club members.) We would also seek to publicise the Ladies sections. The Playgroup may also want to advertise the services that they provide. There would be a raffle and prizes would include tickets to an Essex game.

Action Trebor Hebden/Len Enoch to see if they can organise a junior quick cricket game at 5pm on the Sky Open Day on Saturday 3rd August.

4.2 Grants

There had been no further progress in this area due to lack of available grants.

5.0 Treasurer's Report

5.1 Statement of Accounts

The club had managed to cut down on discretionary expenditure whilst boosting income. Bar takings had increased (although profit from Nutter Lane was minimal) and match fees were up by around 50% on this time last year. Subscriptions were in line with 2012. The profit from social events had risen slightly. Nevertheless we were still on target to lose in the region of £5,000 this year.

Chris Hurd noted that we had made £500 profit as the result of a special dividend from our share holding in Wanstead Sports Grounds Limited. These shares were a good source of income. New shares were occasionally made available at short notice and were considered a good investment for the club.

The Management Committee approved Chris Hurd/Martin Pluck purchasing new shares on the club's behalf should the opportunity arise.

5.2 Car Park

Planning permission was required before the resurfacing work could be undertaken. As part of this we had to ensure that no trees would be damaged – this necessitated engaging a tree specialist as well as a tree surgeon to cut back the trees at the entrance to the car park. The additional preparatory work needed would delay the project by 6 months and increase the cost. Wanstead Sports Grounds Limited would fund the cost of this resurfacing as the car park was regarded as common land whose maintenance was not the sole responsibility of the cricket club.

6.0 Bars

6.1 Chairman's report

The bar takings over the 1st 6 months of the year were up by around £5,000 on last year. Improvements in the weather had contributed towards this but we had still lost 3 Friday evening and some midweek games to the rain. On a positive note, the bar had been better frequented after games than in recent seasons.

7.0 Grounds

7.1 Grounds report

The grounds had stood up well to heavy use so far but lack of rain in the past few months meant that they were getting very dry. This was starting to affect the square at Overton Drive and as a result the groundsman was flooding the square twice a week and increasing the watering of the strip scheduled to be

used for the Saturday game. Cricket week would add to the challenge here as we would need 9 pitches over the course of the week.

8.0 Social

8.1 Social Events

Details of recent social events have been included under the Fund Raising section above. Plans were in place for a busy social calendar during the upcoming adult cricket week – this would include the traditional bingo, quiz and President's evenings as well as barbeques on the Wednesday and Friday.

9.0 Safeguarding

Kate Byrne noted that there had been a major change in the way suitability checks were now carried for volunteers undertaking activities at recreational cricket clubs. The CRB check had now been replaced by the Disclosure and Barring Service (DBS) check. TMG CRB were now managing this process on behalf of the ECB. Some of the key differences between the old and the new process were:

- the DBS check would now be portable – you would no longer need a separate check for each organisation you worked for.
- once the original form was completed and an appropriate reference number had been provided it was now possible to register online and manage the DBS certificate online going forward. This enabled tracking of the application progress and keeping the certificate up-to-date.
- from the 17th June 2013 a single paper copy of the DBS Certificate would be issued and this would go to the applicant only. This allowed individuals to challenge information they considered incorrect before the 'employer' saw the form.
- clubs no longer had the right to ask for DBS disclosures – the ECB made all the vetting decisions, not the clubs
- it was the responsibility of the individual volunteer to supply a copy of the DBS form to TMG CRB
- there were 2 categories of role. Those deemed as being 'Regulated Activities' – Box 64 marked 'YES' on the DBS application form – required an ECB vetting check and included:
 - Welfare Officer (all Club, League, or County posts)
 - Coach (whether volunteer or paid, assisting or leading)
 - Umpire
 - Scorer
 - Colts/Juniors managers
 - Age Group Managers
 - Open Age Team Captains
 - Junior Supervisors
 - First Aiders/Physiotherapists/Medical Support

The following roles typically did not require an ECB vetting check, provided they did not entail significant contact with children:

- Welfare Officer (all Club, League, or County posts)
 - Coach (whether volunteer or paid, assisting or leading)
 - Umpire
 - Scorer
 - Colts/Juniors managers
 - Age Group Managers
 - Open Age Team Captains
 - Junior Supervisors
 - First Aiders/Physiotherapists/Medical Support
- The service was free for volunteers unless they received financial compensation as the result of being DBS approved. Thus, paid umpires or coaches would have to pay for this check themselves.

Further details were available via the ECB web page:

<http://m.emcsrv.com/ecb/2013/130611/Landing%20page%202.html>

10.0 Cricket

10.1 Adult Cricket

The club was having a very successful season when considering the overall performances of all adult teams:

- i. 1st XI – 4th in the league, 15 points behind the leaders. Availability had been a real challenge due to repeated late withdrawals as the result of county call-ups. Compared with last year's outstanding achievements results have been slightly disappointing, especially in the cup competitions, but there was every possibility that they could retain the Premier League title this year.
- ii. 2nd XI – currently 7th
- iii. 3rd XI – 1st in the league
- iv. 4th XI – currently 2nd
- v. 5th XI – leading the 4th XI premier division by 45 points
- vi. 6th XI – 6th in the 4th XI 1st division.

The Management Committee would like to thank Arfan Akram for his unstinting efforts in arranging the tour to Jamaica in February. This was an amazingly successful trip that would be remembered for a very long time by all those who went.

10.2 Junior Section

This had not really been a vintage season:

- i. The U16 team were still in the Matchplay but needed an excellent performance in the last group match to progress further in the competition.
- ii. The U15s reached the semi-finals of the Peters Cup but were beaten by Woodford Wells, the eventual winners.
- iii. The U13s had underachieved this season both on and off the field. There were many very capable individuals in this group but they had not functioned as a team and had been beset by behavioural problems at times. All parents had been sent an email notifying them of concerns in this area.
- iv. The U11s had done well again this season. Having finished runners-up in the midweek league they were still in the Haydn Davies Cup, a competition Wanstead were looking to win for the 5th consecutive year.

Regardless of the overall performance with regard to competitive fixtures, it was important to note that a large number of juniors had once again played a lot of cricket so far this season. The participation levels across all age groups had been very good and were a true measure of the success of the Wanstead Junior Section.

10.3 Ladies Section

The Ladies team had done reasonably well to date. Overall the amount of cricket played had increased and the standard of cricket had improved following the reorganisation of the league into 2 divisions. Hannah Newman had done a fantastic job as captain.

11.0 Football

- The 2011/2012 season had been an outstanding one for the club. The Saturday team had won the league, which was the main priority. As a result of this success they had been accepted into the Essex Olympian League and would start in the 3rd Division next season. Both Saturday and Sunday teams had been beaten in the ¼ finals of their respective Essex Junior Cups. However, the team was successful in the Sid Morrell trophy.
- There had been a very successful tour to the Netherlands in May and the team played against some top quality sides (Ryman League standard). There were 2 outstanding results that underlined the strength of the club.
- In preparation for joining the new league next season the old cricket scoreboard was being converted into a referees room – this was a prerequisite for joining the league
- We would not be running a Sunday side next season but the future for the club was very bright, with the average age of the side being 22.

12.0 Any Other Business

12.1 Terry O'Connor Bequest

Some of the money had been used to purchase 2 new club signs for Overton Drive. The remainder of the bequest would be used to refurbish the clubhouse, to the benefit of all club members. Graham Russell was working on various options for this. He would provide plans and estimates to cover alternatives, from a basic refurbishment to more major changes (including relocating the

kitchen.) We had received a quote of £6,000-£12,000 to overhaul the clubhouse roof – this would need to be done before we could start work on the interior.

12.2 Nutter Lane Scoreboard

This had not been used so far this season as there was still a problem with the remote console used to operate the scoreboard. Martin Pluck had found an alternative supplier who may be able to resolve this problem once and for all.

Action Martin Pluck to find a replacement for the Nutter Lane scoreboard operating console.

12.3 Sesquicentennial Anniversary

2016 marked the 150th anniversary of the founding of Wanstead Cricket Club. Mike Mead was working on a history of the club and would underwrite the cost of any work undertaken to produce this. Paul Staniford reminded the Committee of the gravestone hidden away in the churchyard of Saint Mary the Virgin, next to the club. This commemorated the Wanstead players who had died during the 1st World War and was relevant to the work that Mike was doing.

Lord's had acknowledged receipt of Martin Pluck's request to play a special anniversary fixture on the Nursery Ground in 2016. It was still too early to formally book the pitch and we would need to follow up on this again nearer the time

13.0 Date of next meeting

13.1 To be confirmed.